

## INSTRUCTIONS FOR COMPLETING THE ANNUAL STALLION SERVICE REPORT

1. An original stallion service report must be on file with the American Hanoverian Society before eligible foals may be considered for registration. The stallion service report must:
  - a. Contain the registered names and registration numbers of all mares bred.
  - b. Indicate the registered breed of the mare. (See list below for abbreviations)
  - c. Include all dates of service or shipment of semen for the mare.
  - d. The type of semen fresh or frozen.
  - e. The complete name and address of the mare's owner.
  - f. Include the signature and date for the recorded owner of the stallion or it's authorized agent.

A sample line has been provided to demonstrate the format for the information required. If you have any questions about completing this form, please contact the American Hanoverian Society.

2. A separate stallion service report must be completed and filed for each stallion at the conclusion of the breeding season.
3. The stallion service report must be postmarked no later than October 31st of the breeding season. All stallion service reports filed after this date must be accompanied by a late fee of \$100.
4. If the stallion owner chooses to use **pasture breeding** as the method of breeding, the report of dates should be made as follows:
  - a. Under the heading, Method of Breeding, write, Pasture Bred.
  - b. For the date(s) of service always report the first date the mare and stallion were allowed to run together and the date(s) the mare and stallion were separated.  
Example: *April 1 through August 31*
5. Often the question arises about the use of **shipped semen**. It is the stallion owner's responsibility to report the date(s) the semen was shipped to the mare owner. It is not required for the stallion owner to report the date(s) of actual insemination. The mare owner will report the date(s) of insemination on a separate report.
6. The stallion service report should include **all mares bred, exposed or receiving shipped semen regardless of whether they conceived or not**. The breeding information is important if the mare did in fact conceive although the mare may have been reported as not in foal. It saves a great deal of paperwork after the fact and late fees.
7. Stallion owners are reminded that all foals resulting from the reported breeding must also have a completed stallion service certificate to accompany the foal's application for registration. The original stallion service certificate should be forwarded to the American Hanoverian Society.

For More Information Contact Christy at [christy@hanoverian.org](mailto:christy@hanoverian.org) or (859) 255-4141 ext.102

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Use the following abbreviations in relating to the registered breed of the mare.

JC - Thoroughbred  
HOL - Holsteiner  
WES - Westphalian  
HESS - Hessen  
SF - Selle Francias

A - Registered Arabian  
OLD - Oldenburg  
BW - Baden Wuerttemberg  
BAY - Bayern  
AN - Anglo-Norman

AA - Registered Anglo-Arab  
TRAK - Trakehner  
MECK - Mecklenburg  
RH - Rhineland  
GR - Unregistered